

**LIBRARY BOARD OF TRUSTEES
LINCOLN CITY LIBRARIES**

STANDING ORDER #3

WHEREAS, The Library Board is responsible for the oversight of the Library, the Library Board recognizes that that the efficient operation of the Library requires the ability to enter into contracts, and it is in the best interests of the Library for the Library Board to delegate its authority in this regarding in certain circumstances;

THEREFORE, the Library Board, by and through this Standing Order, hereby authorizes the Library Director to enter into contracts of \$50,000 or less on behalf of Lincoln City Libraries. Contracts over \$50,000 are to be referred to the Library Board for consideration of the approval thereof.

This Standing Order, which shall be referred to as Standing Order #3, shall become effective immediately upon adoption and shall continue until expressly terminated or amended by the Library Board.

Adopted by Library Board: November 20, 2020
Last Reviewed by Law Dept.: November 10, 2020
Revision by Library Board: November 17, 2020